

## Application for Student Membership

Applying for Student Membership – our free Student E-network or Full Student Membership - is quick and easy. To apply simply complete the form below, indicating whether you wish to sign up for Full Student Membership or Student e-Network, print and post it to us.

You do not need to enclose any money, even if you are applying for Full Student Membership. We will invoice you. If you have any questions please contact Jac Harris our Membership Executive on 020 7299 4504.

**Please complete all fields**

### Your details

Last name \_\_\_\_\_

First name(s) \_\_\_\_\_

Title (Mr, Mrs, Dr etc) \_\_\_\_\_

Date of birth (dd/mm/yyyy) \_\_\_\_\_

Home address \_\_\_\_\_

Home postcode \_\_\_\_\_

Contact telephone number \_\_\_\_\_ home/ work/mobile

Email address\* \_\_\_\_\_

\*Student news and other bulletins from the LI will be sent to this address. Please use a non university address.

### Membership Specialism

Which of the following LI specialisms best describes your interests and area of study at the moment?

- Landscape Design       Landscape Management       Landscape Science

## Type of Student membership applied for

Please indicate which type of student membership you would like to apply for.

- Full Student Membership**, the full range of student benefits, including e-network plus the LI's monthly journal Landscape, and newspaper Vista at a special student rate **£24**
- Student e-Network**, our completely free electronic student membership service **Free**

## Your course

Please tell us about the course you are studying:

University/college \_\_\_\_\_

Full name of course \_\_\_\_\_

Full name of the qualification  
you expect to obtain  
(e.g. BSc, DipLA) \_\_\_\_\_

Year you started the  
course (yyyy) \_\_\_\_\_

Year you expect to complete  
the course (yyyy) \_\_\_\_\_

Please note that we may contact you or your university for confirmation that you are enrolled on the above course.

## How did you first find out about landscape architecture?

- I want to be a landscape architect website       I want to be a landscape architect booklet
- Careers or UCAS fair       Teacher/careers advisor
- Media (TV, paper, radio, magazine)       Parent / Relative
- LI representative / Staff member       Work experience
- Other \_\_\_\_\_

## Data protection

The details you give of your name, contact details and the qualifications and designations on which you rely as the basis of your application will be used as the basis of your entry in the List of Members and will be recorded on the Institute's database. The information you supply on this form will be used for automatic processing of your annual membership and for supplying you with information about the Landscape Institute and the profession. Additionally, your name and grade will be published on the Members Section (password protected) of the Institute's website unless you indicate below that you do not wish your details to be published.

- I am content for my details to be published by the LI on the password protected Members Section of the LI website.
- I do not want my details published

## Payment method

**Please do not enclose any money with your application.** The LI's membership year runs from 1 June to 31 May. When your election as a member is confirmed, we will either invoice you for that part of the membership year which is still remaining, or you can choose to spread your payments by signing up to Direct Debit right away (we will write to you confirming your payments and when they will be taken). Direct Debit saves on costs and means that more of your money goes to support the LI. Please see the LI website [www.landscapeinstitute.org](http://www.landscapeinstitute.org) for current subscription rates.

- Please invoice me
- I wish to pay my subscription by direct debit and have completed the instruction at the end of this form

# Gift Aid Your Subscription

Under current Inland Revenue rules you can Gift Aid your membership subscriptions to the Landscape Institute. Gift Aid allows the LI to reclaim the tax on the amount you pay, which increases the value of your subscription to the LI at no extra cost to you; Gift Aid means your fees are worth an extra 28% to the LI<sup>1</sup>

To be eligible to Gift Aid your subscription you need to be a UK taxpayer, paying your own fees, paying as least as much tax as the amount we will be reclaiming on your subscription and not be reclaiming tax relief on your subscriptions against your earnings/profits.

- Yes**, I would like my subscriptions to the Landscape Institute for 2008/9 and all future subscriptions from the date of this declaration to be Gift Aid, until I notify you otherwise. I confirm that a) I pay my own subscription, b) I am a UK tax payer, c) I pay income tax/capital gains tax at least equal to the amount reclaimed on my donations **and** d) I do not claim tax relief on my subscription against my earnings/profits.
- No**, I do not wish my subscription to be Gift Aided or am ineligible to Gift Aid my subscription at the present time.

## Your declaration

I declare that the statements made by me on this application are a true account of education, training and experience. I further declare that if elected I shall be bound by the Charter, By Laws and the Code of Professional Conduct of the Institute.

**Applicants for Full Student Membership on accredited courses only** : I agree to the automatic upgrading of my membership to Licentiate on the completion of the appropriate stages of qualification and undertake to pay the higher subscription charges involved

I understand that the Landscape Institute reserves the right to terminate my membership if I fail to pay my membership subscription at the due date.

I further understand that I may terminate my membership at any time by giving written notice to the Institute; if I choose to resign I will be invoiced for any outstanding membership fees relating to that part of the subscription year during which I remained a member.

Full name \_\_\_\_\_ (Block capitals)

Signature \_\_\_\_\_

Date \_\_\_\_\_

<sup>1</sup> 25p for every pound tax relief plus an extra 3p from the Government.

# Landscape Institute



## Instruction to your Bank or Building Society to pay by Direct Debit

I would like to pay by Direct Debit

Name(s) of Account Holder(s)


Originators identification number **857358**

Bank/Building Society account number

--	--	--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--

Name and full postal address of your Bank or Building Society

To The Manager

Name
Address
Postcode

### FOR THE LANDSCAPE INSTITUTE

**This is not part of the instruction to your Bank or Building Society**

Please tick as appropriate

- I wish to pay in 1 Direct Debit Instalment
- I wish to pay in 4 Direct Debit instalments
- I wish to pay in 12 Direct Debit Instalments

Applicant name

--

Reference number (to be completed by the LI)

--	--	--	--	--	--	--	--	--	--

**Instruction to your bank or Building Society.** Please pay The Landscape Institute Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Landscape Institute and, if so, details will be passed electronically to my Bank/Building Society.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**This guarantee should be detached and retained by the Payer**

### The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change The Landscape Institute will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Landscape Institute or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

## Monitoring form

The LI is committed to ensuring that the profession is accessible to all sections of the community. We monitor the profile of our membership to ensure that the Institute is compliant with equality and diversity legislation and that we carry out our work in accordance with best practice.

Please help us in this work by completing the section below. Your details will be stored on the LI's secure database and will remain confidential.

Please note that the Institute may, from time to time, publish reports on the overall profile of the membership. These will present data in aggregated form, and will not be made available in any format which would enable you to be individually identified.

### How would you describe your ethnic origin?

**White:**

- British
- Irish
- Other \_\_\_\_\_

**Mixed:**

- White and Black Caribbean
- White and Black African
- White and Asian
- Other \_\_\_\_\_

**Black:**

- Black British
- Black Caribbean
- Black African
- Other \_\_\_\_\_

**Asian:**

- Asian British
- Asian: Indian
- Asian: Indian
- Asian: Bangladeshi
- Asian: Other \_\_\_\_\_
- Chinese
- Other Asian ethnic group

**Other** \_\_\_\_\_

**Prefer not to say**

### Would you describe yourself as having a disability?

Yes

No